

# **TCVESSA**

## **Meeting Minutes**

### **July 10, 2025**

**Call to Order: 7:41 PM**

#### **Roll Call:**

**Present:** Mary Dahl, Carmen Laing, Gretta Thorson, Diane Slais, Michelle Berge, Heather Rand, Kathy Patregnani, Courtney Hansen, Cyndi Myhre and Carol Hathaway.

**Absent:** Tekla Viker

#### **Reading of Minutes of June Meeting:**

First Motion to Approve: Mary Dahl

Second Motion to Approve: Michelle Berge

MOTION CARRIED.

#### **OFFICERS REPORTS**

**President:** No Report.

**Vice-President:** PayPal and Google Doc are up and running. Mary Dahl will update the Event Proposal Worksheet with expense categories that she receives from Gretta Thorson. Mary Dahl will also update the Event Proposal Worksheet from Agility July 2025 to ESSFTA Agility July 2025.

**Membership Chair Report:** Mary Dahl reported no new membership applications. Mary Dahl is still waiting for a new membership welcome letter from Courtney Hansen, President.

**Treasurer:** Gretta Thorson reported that the club's balance is \$2846.96. She also gave detailed account balance and recent payments, including award for the October specialty, April banquet and May obedience rally.

**Secretary:** No Report.

#### **COMMITTEE REPORTS**

No Report.

## **UNFINISHED BUSINESS**

### **Event Financial Planning**

The group discussed various aspects of the event, including food requirements for judges and workers. Diane expressed confusion about some of the details. The meeting also touched on the July trial is for ESSFTA and not TCVESSA.

The meeting focused on financial planning and reporting for agility trials. Gretta discussed the need to improve categorization of expenses in QuickBooks, and Mary agreed to help by adding categories to a spreadsheet once Gretta provides them. They reviewed costs for upcoming trials, including judge fees, food for volunteers, and prizes. Kathryn explained that judge contracts are typically handled by Mike Teh, and judges bill for expenses like travel. The group also discussed the importance of providing food and free runs for volunteers to maintain competitiveness and attract entries.

### **Agility Trial Revenue Decline Challenges**

The group discussed declining revenue and attendance at agility trials, with Kathryn explaining that saturation in the Minnesota area has led to fewer filled trials despite increased competition. Mary suggested exploring Fast Cat trials as an alternative, noting that Grand Forks trials consistently fill, while Diane proposed considering nose work/scent work trials but acknowledged the lack of available volunteers as a significant barrier. The discussion concluded with an acknowledgment of rising costs for facilities, judges, and other expenses since COVID.

### **2025 Specialty Update and Fundraising**

The board discussed the 2025 specialty update, confirming that all AKC approvals are in place with premiums to be released on July 16th. Michelle presented a fundraising initiative involving a fall-themed merchandise store, which will require a \$57 fee to add the club's logo, and announced plans for sending donation requests to members and local businesses. The board approved a motion to proceed with a fundraising prizes initiative through a Facebook group, with members discussing potential prize items including grooming tables, gift cards, and other high-value items.

First Motion by: Mary Dahl to spend \$57 to add club's logo

Second Motion by: Kathy Patregnani

MOTION CARRIED.

### **Health Clinic Planning**

The group discussed scheduling and logistics for the upcoming health clinic. Courtney Hansen reported that Dr. Rose has offered several dates in December and February for a health clinic, with the group leaning towards February due to better timing. They discussed potential services to offer, including various medical tests and procedures, with Courtney noting that sperm freezing would not be feasible due to time constraints and staffing requirements.

## **Peanuts Club Basket Fundraiser**

Courtney Hansen discussed organizing a club basket for a Charles Schulz/Peanuts theme, with donations already collected including items like a book bag, water dish, dog jacket, toys, blanket, coffee mug, and dog food bowl. Courtney mentioned that last year the club gave her a budget of \$150. After some discussion the club decided not to support the basket this year as the members have donated a lot of items. Mary Dahl will assist Courtney to send out an email/spreadsheet for additional donations. The group discussed creating a bridal registry-style wish list for future events. They also addressed payment details for socks, with Carol confirming she would send \$30 via PayPal to Courtney Hansen.

## **NEW BUSINESS**

### **Cambridge Dog Show**

The group discussed using Cambridge facility for upcoming dog shows, with Courtney describing the building's features including large windows, garage doors, and the need for fans since it lacks air conditioning. The group agreed they needed to develop a wish list of requirements and expectations, including ring size, grooming space needs, and scheduling preferences. Courtney mentioned that the building may need to be shared with the terrier club.

## **ACTION ITEMS**

- Mary: Will email Jean to add PayPal functionality to the membership application form
- Board Members: Review and provide input on requirements and expectations for the Cambridge 2026 facility
- Michelle: Contact Kathy to inquire about limitations and options for multiple fundraising opportunities through Small Dog Club Helpers
- Courtney: Send out an email regarding the health clinic options and gather feedback on desired services
- Mary: Update the Google worksheet with expense categories received from Gretta
- Mary: Rename and update the July 2025 agility trial worksheet to October trial information
- Michelle: Share the Big Frog merchandise store PDF with board members
- Courtney: Share the Cambridge 2026 venue video via Facebook to board members
- Mary: Create and share a Google spreadsheet for the Charles Schultz/Peanuts-themed basket donations
- Carol: Send \$30 payment to Courtney via PayPal account for the Snoopy-themed socks donation
- Mary: Send out an email detailing what items are already collected and needed for the themed basket
- Courtney: Order the Snoopy character socks for the basket using the club credit card once payment is received.
- Carmen: Send out the meeting minutes once she receives the AI notes to create the official TCVESSA minutes
- Carol: Call Cyndi who dropped off from the meeting
- **Next Meeting Date: Thursday, August 7, 2025 @ 7:30 PM**

**ADJOURNMENT: 8:58 PM**